**Friends of Ironmen Football**

**Meeting Minutes**

**Monday, February 12, 2018**

* The meeting was called to order by Jennifer Lowrance.
* There were no meeting minutes to be reviewed as January’s meeting was canceled.
* The 2018 FOIF Board was introduced.
	+ President – Jennifer Lowrance
	+ Vice President – Lisa Lay
	+ Treasurer – Julie Patten
	+ Secretary – Kim Kneller and Lisa Zbrozek
* Treasurer - Julie Patten gave the Treasurer’s report.
	+ Discussed the 2017 Budget final numbers.
	+ Discussed a proposed budget for 2018.
		- Cash Bash - $10,000
		- Banquets - $500
		- Cash Reserve - $7,000
		- Chartered Buses - $0
		- Coaches Gifts - $1,100
		- Coaches Wish List - $10,000
		- Concessions - $10,000
		- Field Maintenance - $1,000
		- Fun Committee – Remove
		- Miscellaneous Expense - $2,000
		- Operating Expense - $2,500
		- Orange & Black Scrimmage - $600
		- Permanent Signage/Banners - $500
		- Scoreboard Annual Payment - $8,000
		- Senior Gifts - $2,000
		- Spirit Merchandise - $0
		- Team Food - $10,000
		- Team Food Playoffs - $1,500
		- Varsity Yard Signs - $300
		- Videographer - $3,000
		- Final Proposed Budget Total - $70,000
* President – Jennifer Lowrance
	+ Reviewed the Volunteers and Committee Leads information.
		- Communications Chair – Jennifer Lowrance
		- Concessions Chair – Amy Pratt
			* Varsity Manager – open
			* JV Manager – After Prom
			* Freshman Manager – Marching Band
		- Food Chair – Lori Kiley
			* Co-Chairs: Karen Quinn, Krista Rawlings, Jackie Tracy
		- Field Maintenance – Nick Sanchez
		- Fundraising Chair – Julie Hinman
			* Cash Bash – Mark & Patty Brent
		- Orange & Black Scrimmage – Jackie Kraft
		- Photography Coordinator – Jennifer Lowrance
		- Senior Gift Coordinator – Jennifer Lowrance
		- Spirit Wear – Lisa Lay
		- Team Parent Coordinator – Kelly Johnson
		- Alumni Liaison – open
	+ Jennifer relayed that Coaches have requested funds to be used for off-season awards, such as: T-Shirts and socks. Coaches have also requested funds for off-season team building events, such as: ice cream truck, bowling, & paint ball.
		- Lisa Lay motioned to add team building items to the budget. Kim Kneller seconds. Motion carried.
	+ Jennifer shared the Coaches Wish List Items for 2018 Season.
		- Yearly Hudl
		- Sideline Hudl
		- Hudl Playbook
		- OSEC Offseason
		- Off Season Workout Equipment
		- Off Season monthly attendance awards
	+ Jennifer stated that we will need to reach out to the seniors to determine their theme for the 2018 season. Lisa Lay stated she would reach out.
	+ Jennifer shared that after the last game of the season, concessions chair should contact Pepsi and they will pick up extra soda and credit us for the unused stock.
* Vice President – Lisa Lay
	+ Lisa stated that she will be assessing the varsity yard signs to determine if any need to be repaired or replaced. Lisa will explore the possibility of replacing the wooden stakes attached to the signs with metal stakes, so the signs are more durable.
* Meeting Adjourned at 7:10 pm
	+ Jennifer Lowrance motioned to adjourn.
	+ Lisa Zbrozek seconded the motion.
	+ Motion was carried by the majority.

Next Meeting is Monday, March 12 at 6:00 pm in the Senior Cafeteria.