Friends of Ironmen Football

Meeting Minutes

Monday, January 9, 2017

* Meeting called to order at 6:08 PM by Karen Bussone
* Karen asked for those present to go around the table and introduce themselves and age of their player.
  + In attendance at meeting:
    - Lori Kiley (Junior)
    - Carlton Potts (Freshman)
    - Jill Oliver (Sophomore)
    - Eric Oliver (Sophomore)
    - Michelle Braun (Sophomore)
    - Patti Brent (Sophomore)
    - Andrea Couillard (Senior)
    - Karen Bussone (Senior)
    - Jennifer Lowrance (Sophomore)
    - Lisa Lay (Junior)
    - Julie Hinman (Junior)
    - Lisa Zobrozek (Junior)
  + The 2017 FOIF Board members were introduced.
    - President – Karen Bussone
    - Vice President – Lisa Lay
    - Treasurer – Andrea Couillard
    - Secretary – Jennifer Lowrance
* The 2016 final budget was presented.
  + We came under budget by $866 for the year.
  + The reserve of $6000 was used for charter buses due to busing issue in the district.
  + Wish list we did go over due to some need upgrades to field area, such as new signage (wraps) and instillation of new outdoor carpet in player walkway.
  + Operating expense overage was due to the hiring of an account to do taxes.
  + Senior gifts went over due to the increase of senior players this year and expediting of the senior books due to change in schedule of Varsity Banquet.
  + Other areas were either on or under budget.
* Discussed changes for the 2017 proposed budget.
  + Possible change of name to miscellaneous category.
  + Cash Bash – $13,000
  + Banquets – $500
  + Charter Buses – depends on if needed
  + Cash Reserve – $6,000
  + Coaches Gifts – $1,000
  + Coach Salary (Freshman) – $3,500
  + Coaches Wish List – $10,000
  + Endzone Signage – depends on if needed
  + Field Maintenance – $1,000
  + FUN Committee – $2,500
  + Miscellaneous Expenses – $500
  + Operating Expenses – $2,500
  + Orange & Black Scrimmage – $1,200
  + Permanent Signage Cost – $765
  + Scoreboard Annual Payment – $8,000
  + Senior Gifts – $2,000
  + Senior Night – $800
  + Spirit Merchandise – $1,000
  + Team Food – Regular Season (all levels) – $10,000
  + Team Food Playoffs (Varsity) – $1,500
  + Varsity Yard Signs – $300
  + Videographer - $3,000
  + Final Proposed budget total is $68,165
* Treasurer Report was presented.
  + December beginning total was $10, 635.40.
  + Final balance was $5,852.23
  + Jill Oliver motioned to accept the presented report.
    - Lisa Lay seconded
    - motion was carried by majority.
* Volunteers and Committee Leads
  + Sponorship Chair – Julie Hinman
    - Carlton Potts will work with Julie
    - Julie is compiling a list of requests from possible donors of how they would like to advertise at games
    - Looking into how to preserve the current advertising that covers the cost of scoreboard payments
    - Julie and Carlton will be meeting with AD and Laura Wey (ISU) for advise
  + Communications Chair – Jennifer Lowrance
    - Looking into new website host
      * Free or low cost
      * Mobile friendly
      * Easy to update from various places
      * Updating Remind Me groups
      * Adding Twitter
      * Currently administrator for Facebook
  + Concessions Chair – Kevin Hankemeier
    - Will be taking a sign up to each team meeting for parents to sign up and then adding to Sign Up Genius
    - Varsity Manager – NEEDED
      * Will manage cash box and be extra set of hands.
    - JV Manager – NEEDED
      * Will manage cash box and be extra set of hands.
    - Freshman Manager – NEEDED
      * Will manage cash box and be extra set of hands.
  + Food Chair – Lori Kiley
    - Will be approaching businesses earlier to get spots secured before the businesses plan all of their yearly donations
  + Field Maintenance – Troy Tevis & Scott Lay
  + Fundraising Chair – NEEDED
    - Planning of dine to donate nights, shopping for percentage back, etc.
    - Cash Bash – Lisa Lay & Roger Hiedeman
  + Fun Chair – NEEDED
    - Planning of decorations, fun trinkets to hand out to crowd, etc
  + Orange & Black Scrimmage – NEEDED
    - Planning of event
  + Photography Coordinator – Carlton Potts
    - Make sure that each level has a photographer and gets pictures posted to the Shutterfly account
  + Senior Gift Coordinator – Karen Bussone
  + Team Parent Coordinator – NEEDED
    - Makes sure each level has 2 parents to purchase and deliver pre-game snack for away games and meal for ride home from away game
  + Alumni Liaison – NEEDED
    - Alum to come to meetings and help get information out to Alumni
  + See if student videographers could ride bus with team and also get meal on way home from game in order to get some students involved
    - Help with increase of videographers for Hudl
* 2017 Schedule
  + Meeting dates were shared. The second Mondays of the month unless there is no school.
  + September, October, November and December are dependent upon district approved calendar
    - February 13 (6:00) Senior Cafeteria
    - March 13 (6:00) Senior Cafeteria
    - April 10 (6:00) Senior Cafeteria
    - May 8 (6:00) Senior Cafeteria
    - June 12 (6:00) TBA
    - July 10 (6:00) TBA
    - August 14 (6:00) TBA
    - September 11 (6:00) Senior Cafeteria
    - October 16 (6:00) Senior Cafeteria
    - November 13 (6:00) Senior Cafeteria
    - December 11 (6:00) TBA
  + Games – Is on the school athletics site
* Old Business
  + Cash Bash
    - Date – Saturday, August 19th (tentative)
    - Location – ISU Stadium Club (tentative)
      * Back up of BCC possibly. Jennifer to contact them.
  + Yard Signs
    - Still need 3
  + Video Theme for 2017
    - Please be thinking of a possible theme
* New Business
  + Had 28 freshman parents stop buy the table at freshman orientation.
  + Freshman – April
  + JV and Varsity will be in June (~2nd week)
* Meeting adjourned at 7:57 PM
  + Jill Oliver motioned for adjournment
  + Lori Kiley seconded
  + Motion carried by majority
* Next meeting February 13, 6:00 at NCHS in Senior Cafeteria